

Stainton Institute Charity Health and Safety Policy

General Statement of Policy

This document is the Health and Safety Policy of Stainton Institute Community Building. The Policy is intended to:

1. Provide healthy and safe working conditions, equipment and systems of work for all users of the Stainton Community Hall building, whether they be volunteers, user groups, contractors, visitors or hirers of the building.
2. Keep and maintain hall equipment in a safe and responsible condition for all users as appropriate.
3. Provide such training, explanation or information as necessary to all volunteers, users and hirers as required.
4. It is the intention of the Trustees and committee members to comply with all health and safety legislation and to act proactively where it can reasonably do so to help prevent injury, ill health or any danger that may occur from activities and operations.
5. Stainton Institute Trustees and the Committee believe that the promotion of the health and safety of its volunteers, hall users, hirers, including contractors to be of great importance. It recognises that the prevention of accidents is dependent on a committed focus on ensuring appropriate operation and maintenance of equipment and safety of systems for all who use the building facilities. In doing so we will encourage and support all user groups, hirers and volunteers, without distinction to engage positively in observing safe health and safety working practices.
6. Volunteers, hirers and visitors alike will be expected to recognise, accept and follow that there is a duty of care on everyone using the building to comply with all safety requirements set out in the hiring agreement and to do everything necessary they can to prevent accidents and injury to themselves and others
7. It is the responsibility of all hirers and users to notify a committee representative and fill in all details of any accident which occurs during use of the building in the accident book.

Signed On behalf of Stainton Institute Committee

Name : Geoff Wilson

Position: Chairman

Date: 3/07/2024